

CENTRAL LAKE ONTARIO CONSERVATION AUTHORITY

MINUTES NO. 1
ANNUAL AUTHORITY MEETING
Tuesday, January 16, 2018 - 5:00 P.M.

MEETING LOCATION: 100 WHITING AVENUE, OSHAWA
AUTHORITY'S ADMINISTRATIVE OFFICE, BOARDROOM

Present:: Don Mitchell, Chair
Bob Chapman, Vice Chair
John Aker
Shaun Collier
Joe Drumm
Derrick Gleed
Ron Hooper
Joe Neal
John Neal
Gerri Lynn O'Connor
David Pickles
Nester Pidwerbecki
Elizabeth Roy

C. Darling, Chief Administrative Officer
H. Brooks, Director, Watershed Planning & Natural Heritage
R. Catulli, Director, Corporate Services
G. Geissberger, Marketing & Communications Coordinator
C. Jones, Director, Planning & Regulations
P. Lowe, Director, Community Engagement
P. Sisson, Director, Engineering & Field Operations
M. Stauffer, Administrative Assistant/Recording Secretary
R. Wilmot, GIS Systems Supervisor

Excused: Adrian Foster
Tom Rowett

The Chair called the meeting to order at 5:00 p.m.

DECLARATIONS of interest by members on any matters herein contained - **NONE**

ADOPTION OF MINUTES

Res. #1 Moved by R. Hooper
Seconded by D. Pickles

THAT the Authority minutes of November 21, 2017 be adopted as circulated.
CARRIED

John Neal arrived at 5:01 p.m.

CHAIR'S REMARKS – D. Mitchell thanked the Board and congratulated Staff on all of CLOCA's 2017 accomplishments. He referred to the *Year in Review 2017* (Agenda pg. 7), showcasing the programs, services and projects delivered by CLOCA in 2017.

Cont'd

ELECTION OF OFFICERS

The 2017 elected officers vacated their positions, and Chris Darling, Chief Administrative Officer, officiated the 2018 election of Chair.

Res. #2 Moved by B. Chapman
 Seconded by G.L. O'Connor

THAT in the event of a vote by ballot, Patricia Lowe and Perry Sisson be designated as scrutineers; and further that all election ballots be destroyed.
CARRIED

Authority Chair

C. Darling made three calls for nominations, noting no seconder was required and where more than one nominee was elected, an election by secret ballot will be conducted.

Nominations: G.L. O'Connor nominated D. Mitchell.

Res. #3 Moved by B. Chapman
 Seconded by D. Pickles

THAT nominations for the position of Authority Chair be closed.
CARRIED

D. Mitchell “stands”.

D. Mitchell was declared Authority Chair for 2018 and conducted the remainder of the meeting.

Authority Vice-Chair

D. Mitchell made three calls for nominations.

Nominations: J. Aker nominated B. Chapman.

Res. #4 Moved by R. Hooper
 Seconded by G.L. O'Connor

THAT nominations for the position of Authority Vice-Chair be closed.
CARRIED

B. Chapman “stands”.

B. Chapman was declared Authority Vice-Chair for 2018.

SIGNING OFFICERS

Res. #5 Moved by D. Pickles
 Seconded by G.L. O'Connor

THAT the Signing Officers of the Authority be any two of the following: The Chair, Vice-Chair, Chief Administrative Officer/Secretary-Treasurer, and Director of Corporate Services.
CARRIED

SOLICITORS

Central Lake Ontario Conservation Authority utilizes the services of six (6) legal firms:

- Beard, Winter – flood plain regulation advice and litigation
- Borden Ladner Gervais – property tax and related matters
- Boychyn & Boychyn – real estate and property transactions
- Gardiner, Roberts – land related matters – planning and regulation matters
- Hicks, Morley – employment and labour related matters
- Littler Canada - legal matters for personnel/human resources

Res. #6 Moved by B. Chapman
 Seconded by D. Gleed

THAT the firms Beard, Winter, Toronto; Borden Ladner Gervais, Toronto; Boychyn & Boychyn, Oshawa; Gardiner, Roberts, Toronto; Hicks Morley, Toronto; and Littler Canada be appointed Solicitors for the Authority, as required.

CARRIED

BORROWING BY-LAW

Res. #7 Moved by B. Chapman
 Seconded by D. Gleed

THAT the Central Lake Ontario Conservation Authority's signing officers are hereby authorized on behalf of the Central Lake Ontario Conservation Authority to borrow from time to time, from the banking institution under agreement with the Central Lake Ontario Conservation Authority, up to \$1,000,000 to meet current expenditures until Provincial grants and/or Regional funding are received, with interest as may be determined by agreement between the bank and the Central Lake Ontario Conservation Authority.

CARRIED

CONSERVATION ONTARIO COUNCIL

Res. #8 Moved by R. Hooper
 Seconded by D. Pickles

THAT the Chair be appointed as the Authority's representative on the Conservation Ontario Council. Alternative designates are the Vice-Chair and the Chief Administrative Officer.

CARRIED

ENFORCEMENT OFFICERS

(i) Development, Interference with Wetlands and Alteration to Shorelines and Watercourses
 Regulation #42/06

Res. #9 Moved by B. Chapman
 Seconded by E. Roy

THAT P. Sisson, T. Aikins, S. Gauley, J. Hetherington, C. Jones, J. Burgess, M. Guindon and E. Cameron be appointed Enforcement Officers under the Development, Interference with Wetlands and Alteration to Shorelines and Watercourses Regulation #42/06.

CARRIED

(ii) Conservation Areas Regulation #101/92

Res. #10 Moved by B. Chapman
Seconded by E. Roy

THAT T. Backus, H. Hirschfeld, J. Maas, B. De Waal and D. Hope be appointed Enforcement Officers under the Conservation Areas Regulation #101/92.

CARRIED

CORRESPONDENCE - None

PRESENTATIONS – None

DEVELOPMENT REVIEW & REGULATION

(1) Staff Report #5555-18 (Agenda pg. 1)

Re: Permits Issued for Development, Interference with Wetlands and Alteration to Shorelines and Watercourses - November 1 to December 31, 2017

Res. #11 Moved by B. Chapman
Seconded by G.L. O'Connor

THAT Staff Report #5555-18 be received for information.

CARRIED

DIRECTOR, COMMUNITY ENGAGEMENT

(1) Staff Report #5561-18 (Agenda pg. 5)

Re: 2018 CLOCA 60th Anniversary Celebrations

C. Darling noted that staff have developed a preliminary plan for a series of signature events in 2018, noting that CLOCA conservation areas will be free on Family Day and staff will develop a 60-day free pass for conservation areas for distribution at the signature events. In addition, there will be a random draw, letterhead tag line and email signature to highlight the anniversary.

Res. #12 Moved by E. Roy
Seconded by B. Chapman

THAT Staff Report #5561-18 be received for information.

CARRIED

(2) Staff Report #5562-18 (Agenda pg. 6)

Re: 2017 Year in Review

Res. #13 Moved by E. Roy
Seconded by B. Chapman

THAT Staff Report #5562-18 be received for information; and, THAT the 2017 Year in Review final draft be prepared for printing, distribution and posted on the website.

CARRIED

DIRECTOR, WATERSHED PLANNING & NATURAL HERITAGE

- (1) Staff Report #5558-18 (Agenda pg.19)
Re: Lynde Creek 2014 Fish Kill – 2017 Update

Res. #14 Moved by D. Gleed
Seconded by R. Hooper

THAT Staff Report #5558-18 be received for information.
CARRIED

S. Collier arrived at 5:08 p.m.

DIRECTOR, CORPORATE SERVICES

- (1) Staff Report # 5563-18 (Agenda pg. 20)
Re: BDO Canada Audit of Financial Statements for the Year Ended December 31, 2017

Res. #15 Moved by J. Aker
Seconded by B. Chapman

THAT the letter from Nigel A.C. Allen, BDO Dunwoody Canada LLP be received; and, THAT Nigel A.C. Allen be advised that the Board of Directors is not aware of any matters related to increased risk, fraud or errors on behalf of management processes.
CARRIED

J. Drumm arrived at 5:12 p.m.

CHIEF ADMINISTRATIVE OFFICER

- (1) Staff Report #5556-18 (Agenda pg. 35)
Re: Common Membership – Different Boards

Res. #16 Moved by E. Roy
Seconded by B. Chapman

THAT the Chair, Vice Chair and members of the Central Lake Ontario Conservation Authority for 2018 be the Chair, Vice Chair and members of the Central Lake Ontario Conservation Fund for 2018 and the Chair, Vice Chair and members of the Central Lake Ontario Source Protection Authority for 2018.
CARRIED

- (2) Staff Report #5557-18 (Agenda pg. 36)
Re: Greater Golden Horseshoe Chief Administrative Officers (GGH CAO) Collaborative

Res. #17 Moved by N. Pidwerbecki
Seconded by E. Roy

THAT Staff Report #5557-18 be received for information
THAT the Authority endorse CLOCA's participation in the Greenbelt Golden Horseshoe Conservation Authorities Collaborative and authorize the CAO to sign the attached Memorandum of Understanding.
CARRIED

CHIEF ADMINISTRATIVE OFFICER (continued)

(3) Staff Report #5559-18 (Agenda pg. 53)
Re: Status Report of Implementation of CLOCA Strategic Plan 2016-2020

Res. #18 Moved by G.L. O'Connor
Seconded by D. Gleed

THAT Staff Report #5559-18 be received for information.
CARRIED

(4) Staff Report #5560-18 (Agenda pg. 71)
Re: Amended Conservation Authorities Act

Res. #19 Moved by E. Roy
Seconded by B. Chapman

THAT Staff Report #5560-18 be received for information.
CARRIED

CONFIDENTIAL MATTERS

Res. #20 Moved by G.L. O'Connor
Seconded by S. Collier

THAT the meeting convene "In Camera".
CARRIED

Res. #21 Moved by B. Chapman
Seconded by E. Roy

THAT the meeting reconvene; and,
THAT the "In Camera" presentation be received for information.
CARRIED

MUNICIPAL AND OTHER BUSINESS

Councillor Joe Neal inquired when staff would bring forward a report on Hold Harmless Agreements. C. Darling noted that staff would bring forward a report in February or March 2018.

Councillor Joe Neal asked about logging at Long Sault Conservation Area. P. Sisson noted that thinning efforts had taken place in previous years, but none is required presently. P. Sisson to provide Councillor Neal with a copy of the Managed Forest Plan.

D. Mitchell inquired if staff utilized an outstanding business tracking system for Agenda items. C. Darling advised that staff will prepare such a tracking system.

R. Hooper inquired about the status of Cedar Crest Beach. C. Darling and P. Sisson described the actions that staff have taken to date to address the natural hazard concerns in this area.

Cont'd

ADJOURNMENT

Res. #22 Moved by John Neal
 Seconded by N. Pidwerbecki

THAT the meeting adjourn.
CARRIED

The meeting adjourned at 5:39 p.m.